

**Agenda**  
**AMERICAN RIVER AREA SERVICE COMMITTEE**  
**May 1, 2020**

**(FUTURE ASC DATES 6/5, 7/3, 8/7, 9/4, 10/2, 11/6, 12/4, 1/8/21, 2/5/21)**

**I. Open**

12 Traditions  
12 Concepts  
Purpose of ASC  
Decorum Statement  
Announcements

**II. Welcome New ASC Participants**

**III. GSR Reports**

**IV. ADMINISTRATIVE REPORTS**

Chair – Brian B.	pg. 3	H&I – Robert H.	pg. 10
Vice Chair – Daniel M.	pg. 3	Literature – Sean G.	pg. 10
Secretary – Jennifer W.	pg. 3	PR – Jennifer L.	pg. 11
Treasurer –Larry D.	pg. 3-7	Activities– April W.	pg.
Events Treas – Teana S.	pg. 4, 8-9	Campout – Morgan	pg. 12
RCM I– Jay L	pg. 10	Softball – Arty E	pg.
RCM II –Marquis B	pg. 10	Unity Day – Teana S.	pg. 12

**V. Quorum Call (Roll Call) pg. 13-15 results: of 47**

(Birthday Celebration - during tally of quorum count)

**VI. Approval of Previous Months ASC Minutes (pages 16-17)**

**VII. Approval of Previous Months Treasurer’s Report (pages 3-7)**

**VIII. Open Forum/Parking Lot:**

- Zoom and Zoom settings
- PR response to in-person meetings
- How do we move money upstream to region?
- Creating an ASC Facebook page

**IX. Elections:**

Alt. Treasurer	PR Vice Chair
Activities Vice Chair	Secretary/Asst. Secretary
H&I Chair	H&I Vice Chair

**FYI – per guidelines, elections for subcommittee Chairpersons (and administrative committee) occurs as follows:**

Softball Chair/Vice Chair – January	Literature Chair/Vice Chair – July
PR Chair/Vice Chair – February	Chair/Vice Chair - July
Activities Chair. Vice - Chair April	Campout Chair/ Vice Chair – July
H&I Chair/Vice Chair –May	Treasurer/Alt. Treasurer - December
Secretary/Asst. Sec – May	Events Treasurer/Alt. Events Treasurer – December
RCM’s – June – Alternating years	

**X. OLD BUSINESS**

Admin motion	To hold funds in ASC checking account that would normally be sent to Region until August ASC or when we are directed by the GSR's to send to Region.  Intent: To preserve funds for routine expenses such as PR and H&I until we return to in person meetings or a new process for 7 <sup>th</sup> Tradition is established.	

**XI. NEW BUSINESS**


## **ASC CHAIR**

We are continuing to try to spend as little money as possible. I contacted Sacramento County Department of Health. Admin is currently working on a plan for meetings that would meet the requirements of the current stay at home order.

I also attended campout, and activities. They are doing what they can. I will let them report on their plans

I am also reaching out for potential candidates to take my place in July. If anyone has any suggestions, please contact me

Thank you for letting me be of service

## **ASC VICE CHAIR**

I have nothing to report

Thank you for allowing me to be of service

Daniel M.

## **ASC SECRETARY**

Good evening. This month is the election for Secretary and Assistant Secretary. I am willing to continue to do it while we are under the stay at home order and then we can vote when we get back to in person meetings or you can hold elections this evening. It is up to you, the GSR's to decide how you want to proceed.

Thank you for allowing me to be of service.

## **ASC TREASURER**

**MAY's Treasurer Report for April's numbers**

**If you have donations, please feel free to mail them to the PO Box.:**

**ARANA**

**PO Box 417482**

**5420 Kohler Road**

**Sacramento, CA 95841**

I continue to assist Larry behind the scenes. I have been doing the reports for him. And assisting in any way possible. We have not conducted any business since there are stay at home orders from the state. However, there were a few things we needed to do, and I will list them here:

**We had the following income from Transfers**

From Savings for 1 <sup>st</sup> Quarterly Taxes.....	\$841.07
From Savings for Annual Expense for 1 <sup>st</sup> Quarter Storage Rent.....	\$480.00

From Savings to bring up Prudent Reserve..... \$399.47

---

Increase of checking due to Savings Transfers ..... \$ 1,720.54

**Expenses from Area Business**

Bank Fees..... 37.00  
Check 1051 for 1<sup>st</sup> Qtr Storage Rent..... 480.00  
EFT to CDTFA for 1st Qtr Sales Taxes..... 841.00  
Transfer to Annual Expenses..... 255.00

**Expenses from Area Business .....\$ 1,613.00**

**Amount left in Checking is \$3570.00**

**Amount in Savings is:**

**Ending Ledger balance of .....\$ 6,148.87**  
Less Prudent Reserve.....\$ 1,785.00  
Less Accumulated Annual Expenses.....\$ 1,261.09  
Less Accumulated Sales Taxes..... \$ 00.00  
**Excess in Savings above budgeted Amounts.....\$3,102.78**

I believe we discussed not sending anything on until this is over, and we can meet in person and collect donations.

**EVENTS TREASURER**

Thank you for letting us be of service. There is not a lot to report this month. I attended Campout and Activities meetings via zoom this month. I received the refund checks for the Sponsorship event facility deposit and rent. We are currently sitting at a loss on this event of \$205.24. Since we received the security deposit back from last year's campout this will cover the events expenditures, we have made so far this year. Sarah and I will be going over the accounts and making sure all seed money is in place and sending the excess to area as a donation.

We have reconciled both the checking and savings accounts with a zero-dollar variance.

Thanks

Teana and Sarah

	DATE		ACTIVITY Report	Totals	
1	4/1/20		BEGINNING BALANCE	\$ 3,462.46	\$ 3,462.46
2					
3	transfer	4/13/2020	Transfer to Checking for Quarterly Taxes	\$ 841.07	
	transfer	4/13/2020	Transfer to Checking for Quarterly Storage Rent	\$ 480.00	
	Transfer	4/26/2020	From Savings to bring up prudent reserve	\$ 399.47	
6					
8					0.00
13			Total Deposits/Transfers	\$ 1,720.54	
14					
15			Total before Expenses	\$ 5,183.00	
16					
17		Fees	Bank fees	\$ (37.00)	
	4/7/20	2051	iStorage - 1st Qtr Storage Rent	\$ (480.00)	
	4/14/20	EFT	CDTFA - 1st Qtr Sales Taxes	\$ (841.00)	
	4/26/20	Transfer	To Savings for Annual Expenses	\$ (255.00)	
33			Total Transfers/Payments	\$ (1,613.00)	
34					
35			ENDING BALANCE (before correction see reconciliation)	\$ 3,570.00	\$ 3,570.00
36					
37			Prudent Reserve - 2 mos.operating expense \$3570)	\$ 3,570.00	
38					
40			Surplus/(Deficit) from prudent reserve	\$0.00	
41					
42		3/31/2020	Savings Account Begining Ledger Balance	\$7,614.41	\$ 7,614.41
	Transfer	4/26/2020	From Checking for Annual Expenses	\$255.00	
	Transfer				
55			Balance after incoming transfers	\$7,869.41	\$ 7,869.41
	Transfer	4/13/20	To checking to pay Qtrly Taxes	\$ 841.07	
	Transfer	4/13/20	To checking to pay Qtrly Storage Rent	\$ 480.00	
	Transfer	4/26/20	To Checking to bring up Pudent Reserve	\$ 399.47	
62			Less Total Transfers out of Savings	\$ (1,720.54)	
63					
64			Ending Ledger Balance	\$6,148.87	\$ 6,548.34
65			Prudent Reserve \$1785.00	\$ (1,785.00)	
66			Total in Savings	\$4,363.87	
67			Less Accumulated Annual Expenses	\$ (1,261.09)	
68			Less Accumulated sales taxes	\$ -	
69			Excess Savings Account	\$ 3,102.78	

Treasurer's Report  
Cash Flow

Check #		ASC	Admin	ASC Room Rent	H&I Admin	H&I Literature	LIT ADMIN.	Literature	PR	OFFLINE EXPENSES NOT IN BUDGET	Annual Expenses	Sales Tax	Regional Donation
	Sub-Account Beginning Balances		\$666.34	\$900.00	\$240.00	\$2,012.14	\$240.00	\$6,973.96	\$1,176.92	\$ 903.58	\$1,486.09	\$841.07	\$216.76
4/13/2020	Transfer from annual expense for 1st Qtr taxes	\$ 841.07											
4/13/2020	Transfer for Qtrly Storage rent	\$ 480.00											
4/26/2020	Transfer to bring up prudent reserve	\$ 399.47											
<b>Expenses</b>													
Fees	Bank Fees	\$ 37.00	37.00										
2051	iStorage 1st Qtr Storage rent	\$ 480.00									(480.00)		
EFT	1st Qtr Sales Taxes	\$ 841.07										(841.00)	
Transfer	To Savings for Annual Expenses	\$ 255.00									255.00		
<b>INTERCOMMITTEE TRANSFERS</b>													
	Monthly Sub-Totals (Income)	1720.54	0.00	0.00	0.00	0.00	0.00	0.00	0.00	\$ -	0.00	0.00	0.00
	Monthly Sub-Totals (Expense)	1613.07	37.00	0.00	0.00	0.00	0.00	0.00	0.00	\$ -	(225.00)	(841.00)	0.00
		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	\$ -	0.00	0.00	0.00
	Profit/Loss	3333.61	37.00	0.00	0.00	0.00	0.00	0.00	0.00	\$ -	(225.00)	(841.00)	0.00
	Ending Balance of Cash Flow	3333.61	703.34	900.00	240.00	2012.14	240.00	6973.96	1176.92	903.58	1261.09	0.07	216.76

Budget to Actual for July to December  
2019

1	Approved Budget per mo.	Admin	ASC Rent	H&I Admin.	H&I	Lit. Admin.	PR	Accum Annual Exp	Totals BY Month	Regional Donations
2		\$150.00	\$300.00	\$40.00	\$650.00	\$40.00	\$350.00	\$1,530.00	\$3,060.00	\$ 50.00
3	January	\$97.40	\$300.00	\$0.00	\$600.62	\$0.00	\$289.77	\$255.00	\$1,542.79	\$ -
4	February	\$67.36	\$300.00	\$0.00	\$632.30	\$0.00	\$289.77	\$255.00	\$1,544.43	\$ 100.00
5	March	\$68.90	\$300.00	\$0.00	\$673.94	\$0.00	\$343.54	\$255.00	\$1,641.38	\$ 116.76
6	April	\$37.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$255.00	\$292.00	\$ -
7	May								\$0.00	
8	June								\$0.00	
9	<b>Total Expense</b>	<b>\$270.66</b>	<b>\$900.00</b>	<b>\$0.00</b>	<b>\$1,906.86</b>	<b>\$0.00</b>	<b>\$923.08</b>	<b>\$1,020.00</b>	<b>\$5,020.60</b>	<b>\$216.76</b>
10										
11	Budget x 6 mo.	\$900.00	\$1,800.00	\$240.00	\$3,900.00	\$240.00	\$2,100.00	\$9,180.00	\$18,360.00	\$ 300.00
12	<b>Difference</b>	<b>\$629.34</b>	<b>\$900.00</b>	<b>\$240.00</b>	<b>\$1,993.14</b>	<b>\$240.00</b>	<b>\$1,176.92</b>	<b>\$8,160.00</b>	<b>\$13,339.40</b>	<b>\$83.24</b>
13	Average	\$67.67	\$225.00	\$0.00	\$476.72	\$0.00	\$230.77	\$255.00	\$1,255.15	\$54.19
14	Months To Average	4	4	4	4	4	4	4	4	4
15	<b>INCOME</b>	<b>7th Trad</b>	<b>Group Don.</b>	<b>H&amp;I Don</b>	<b>Events Transfers</b>	<b>PR</b>	<b>Accum Sales Tax</b>	<b>Annual Exp Paid</b>	<b>Totals BY Month</b>	<b>Income less Events &amp; Annual Exp</b>
16	January	\$32.00	\$1,034.67	\$17.00	\$215.00	\$0.00	\$256.95	\$480.00	\$2,035.62	\$1,563.67
17	February	\$34.00	\$1,553.95	\$0.00	\$238.00	\$0.00	\$302.64	\$0.00	\$2,128.59	\$1,587.95
18	March	\$34.00	\$1,262.07	\$2.00	\$164.00	\$0.00	\$281.48	\$0.00	\$1,743.55	\$1,298.07
19	April	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$480.00	\$480.00	\$480.00
20	May								\$0.00	#VALUE!
21	June								\$0.00	#VALUE!
22	<b>Total Income</b>	<b>\$100.00</b>	<b>\$3,850.69</b>	<b>\$19.00</b>	<b>\$617.00</b>	<b>\$0.00</b>	<b>\$841.07</b>	<b>\$960.00</b>	<b>\$6,387.76</b>	<b>\$5,770.76</b>
23										
24	Average	\$25.00	\$962.67	\$4.75	\$154.25	\$0.00	\$210.27	\$240.00	\$1,596.94	\$1,442.69
25	Months to Average	4	4	4	4	4	4	4	4	4

Approved January 2020 - June 2020 Budget										
		Admin	ASC Rent	H&I Admin.	H&I	Lit Admin	PR	Annual Expenses	Total	2 Month's Expenses
Proposed	Proposed	\$150.00	\$300.00	\$40.00	\$650.00	\$40.00	\$350.00	\$255.00	\$1,785.00	\$3,570.00
<b>6 month total</b>	<b>6 month total</b>	<b>\$ 900.00</b>	<b>\$ 1,800.00</b>	<b>\$ 240.00</b>	<b>\$ 3,900.00</b>	<b>\$ 240.00</b>	<b>\$ 2,100.00</b>	<b>\$ 1,530.00</b>	<b>\$ 10,710.00</b>	

EVENTS TREASURER REPORT  
MAY 2020

APR 2020 ACTIVITY		Checking		Sponsorship		Pool Party		Halloween		Campout		Unity Day		Softball		New Years Dance	
		+ or -	=	+ or -	=	+ or -	=	+ or -	=	+ or -	=	+ or -	=	+ or -	=	+ or -	=
	Beginning Balance		\$10,190.37		\$244.76		\$0.00		\$0.00		\$9,945.61		\$0.00		\$0.00		\$0.00
TRANS																	
Dep	1-May Refund of dep and fac rent	\$900.00		\$900.00													
CHK																	
	Close Out Activities Event																
	ENDING BALANCE	\$900.00	\$11,090.37	\$900.00	\$1,144.76	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$9,945.61	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
			\$11,090.37														
			\$0.00					\$1,350.00									

Event's Treasurer's Report:

EVENTS TREASURER MAY 2020 REPORT  
ASC SAVINGS LEDGER

APR 2020 SAVINGS ACTIVITY		Savings Account		Interest/		Insurance		Campout		Activities		Softball		Unity Day		NY Dance	
		+ or -	=	+ or -	=	+ or -	=	+ or -	=	+ or -	=	+ or -	=	+ or -	=	+ or -	=
	Beginning Balance		\$13,801.98		\$16.25		\$1,200.00		\$5,085.73		\$0.00		\$1,500.00		\$2,000.00		\$4,000.00
TRAN																	
DEBIT																	
DEP																	
INT																	
	Ending Balance	\$0.00	\$13,801.98	\$0.00	\$16.25	\$0.00	\$1,200.00	\$0.00	\$5,085.73	\$0.00	\$0.00	\$0.00	\$1,500.00	\$0.00	\$2,000.00	\$0.00	\$4,000.00

## **RCM**

Good evening ladies and gentlemen of American River Area!

As you may know by now NCCNA has determined the refund policy for the canceled convention. If they have not gotten to you yet please be patient. You will have three options. You can receive a full refund, you can receive a partial refund or donate the entire amount.

Just to bring to the areas awareness, if there are any meetings taking place outside of a meeting facility our insurance policy does not cover our members.

Voting for the CAR assembly motions has been extended due to the minimal amount of participation during the first allotted time requirement. You can vote by accessing the CAR tally sheet in the bottom right hand corner of the [norcalna.org](http://norcalna.org) web page.

Thank you for letting us be of service.

Jay L. RCM1

Marquis B. RCM2

## **H&I CHAIR**

H&I report. I hope all is well with everyone in these trying times. This will be my last report. I want to thank you all for allowing me to be of service. We have a nomination for Chair and ice chair from our subcommittee.

I will represent our committee at Regional H & I.

Thank you.

Robert H

## **LITERATURE CHAIR**

Hello everyone. I hope everyone is staying safe during this shelter in place. I just want to reiterate that when we get back to business at the ASC that the GSR OR ALT GSR or if someone else picks up your order that you check orders before you leave area. We will not be able to verify your order after. Thank you for your cooperation. Can't wait to see everyone's smiling faces and give a hug or elbow bump.

Also, if you need literature while shelter in place you can order directly from region.

[Http://store.norcalna.org](http://store.norcalna.org)

707- 422-9234

TYFAMTBOS

Sean G. and Thaxton K.

## PUBLIC RELATIONS CHAIR

Good evening! We are continuing to suspend printing of the schedules, presentations, school outreach, and the poster campaign. The ARANA website has been updated with a list of all the Area Zoom meetings and other Covid-19 information. I sent out the letters and flyers to all the meeting location facilities. A copy of the letter and flyer can be found under the Covid-19 link on our website. I have also been attending a weekly Regional PR/H&I sharing forum check in where issues regarding the Stay at Home Orders, COVID-19, and the impacts on our areas and meetings are discussed.

At this time, our American River Area is exploring options and procedures/guidelines to resume in person meetings while staying in compliance with the Public Health Orders. We will be in contact with the GSR's when more information is available. Please know, we understand the importance of face to face meetings, especially for the newcomer, and are hopeful that we will be able to get some meetings started back up in the near future as long as the facilities allow it. In the meantime, groups continuing to meet in person while the Stay at Home order is in place and not listed on the current schedule are not covered by insurance, endorsed, or supported by Narcotics Anonymous. We appreciate your patience and understanding and will be in contact soon.

### Service Opportunities

- **Vice Chair** (2 years clean time requirement)
- **Recording Secretary** (1-month clean time requirement)
- **Helpline Validator** (1-month clean time requirement) \*
- **Helpline Technician** (2-year clean time requirement)
- **Outreach Coordinator** (1-year clean time requirement)
- **Newsletter Coordinator** (2-year clean time requirement)

\* All positions 1-year term except Helpline Validator at 6 months

**We currently meet on the 3<sup>rd</sup> Thursday of the month at 7:00 PM via Zoom.**

### Monthly Finances

---

#### **Public Relations**

---

	<u>Expenses</u>	<u>Total</u>
Phoneline	\$63.67	\$63.67

---

#### Subcommittee Coordinator Contact Information:

Vice Chair	Vacant		prvicechair@sacramentona.org
Schedule Coordinator	Chris C.	916-333-8703	schedule@sacramentona.org
Helpline Coordinator	Amber W.	916-202-0634	helpline@sacramentona.org
Presentations Coordinator	Kathleen C.	916-912-7920	presentations@sacramentona.org

**Thank you for letting me be of Service,  
Jennifer L., Public Relations Chair  
916-410-1370**

[prchair@sacramentona.org](mailto:prchair@sacramentona.org)

## CAMPOUT CHAIR

Good evening,

As your Campout committee we are responsible for planning and carrying out the annual ARANA Campout, but responsible for financial results, the Campout Subcommittee has been exploring all options with regard to the 2020 event.

Unfortunately, at this time we feel the prudent thing to do is to cancel the 2020 ARANA Campout.

For full transparency, we would like to share some of the key factors that influenced our decision.

- Orchard Springs is currently closed through 5/20, when they will re-evaluate even being open
- They are unable to reschedule the entire event to a later date
- Our Contract guarantees we will pay for a minimum of 700 campers
- There are currently only 214 pre-registered campers
- The common belief is that even if restrictions are lifted, large group events will not be allowed
- If we cancel now, we do not lose our \$3,500 deposit, it will be rolled to next year

We, as much as any of you, love the annual event. We know that many will be very disappointed, as are we.

The committee is working on processing refunds for those that pre-registered and will be using the return address provided on the registration form. As we are not able to all sit down to meet and accomplish this; it will be a process. We will utilize ARANA social media pages and the ASC to continue to communicate throughout the process.

We hope to see each of you for the 2021 ARANA Campout.

If you have any questions, please feel free to reach out to me/us via Facebook or phone.

Morgan Aguilar Kelley

916-410-0881

## UNITY DAY LIASION

Good Evening. Thank you for letting me serve as this area's liaison to the 2020 Tri Area Unity Day.

The Tri-Area Unity Day meeting for May is going to be via zoom. All are welcome to join and participate.

**May 17<sup>th</sup>, 2020 at 1pm      Zoom meeting ID 969 165 0995**

Currently there are two positions still available

- Merchandise which has a 3-year clean time requirement
- Logistics coordinator

Thanks for letting me of service.

Teana S.

## ARANA ASC Quorum Roll Call

ADMIN COMMITTEE											
	NAME	8/20	9/19	10/19	11/19	12/19	1/20	2/20	3/20	4/20	5/20
1. Chairperson	Brian B.										
2. Vice-Chair	Daniel M.										
3. Secretary	Jennifer W.										
4. Treasurer	Larry P.										
5. RCM1	Marquis B.										
6. RCM2	Jay L.										
7. Literature Subcommittee	Sean G.										
8. Activites Subcommittee	April R.										
9. Public Relations Subcommittee	Robert C.										
10. Campout Subcommittee	Morgan K.										
11. Softball Subcommittee	Arty E.										
12. Events Treasurer	Teana S										
13. H&I Subcommittee	Robert H.										
MULTI-MEETING GROUPS											
	NAME	8/20	9/19	10/19	11/19	12/19	1/20	2/20	3/20	4/20	5/20
22. Broderick Group	Janet B.	x	x			x	x		x	x	
25. North Sac Group	Chip B.	x	x	x	x	x	x	x	x	x	
71. Mad About Recovery	Sarah C.			x	x	x	x	x	x	x	
104. Davis Group	Aaron W.		x	x	x	x	x	x		x	
43. Amor y Comprension	Enrique									x	
65. Recovery on Benita	Dusty H.										
99. Recovery in Rio Linda	Kathy S.	x		x	x	x	x	x	x	x	
47. Without Parallel	Kristine Mc.	x	x	x	x	x	x	x	x	x	
54. We Believe in You	Jacob S.	x	x	x	x	x	x	x	x	x	
MONDAY MEETINGS											
	NAME	8/20	9/19	10/19	11/19	12/19	1/20	2/20	3/20	4/20	5/20
35. Women Helping Women	Zandra C.	x	x	x	x	x	x	x			



SATURDAY MEETINGS		NAME	8/20	9/19	10/19	11/19	12/19	1/20	2/20	3/20	4/20	5/20
48.	Desire To Stop	John K.	x	x		x	x	x	x	x		
82.	Being Clean Is Happening	Donna A.	x	x	x		x	x	x	x		
83.	Saturday Night Alive	Dave P.	x		x	x	x	x	x	x	x	
96.	Principles Before Personalities	Michael R.	x	x	x	x	x		x			
139.	Young Pups in Recovery	Matt B.		x	x	x	x	x	x	x		
74.	Growth and Change	Denise P.	x	x	x	x	x	x	x	x		
76.	Midnight Experience	Otter	x	x	x	x	x	x	x	x		
SUNDAY MEETINGS		NAME	8/20	9/19	10/19	11/19	12/19	1/20	2/20	3/20	4/20	5/20
21.	Together In Recovery	Edward C.		x	x	x	x	x		x	x	
61.	Have Mercy	Jacqueline B.	x	x	x	x	x	x	x	x	x	
88.	Ashes To Diamonds	Tom D.	x	x		x	x	x	x	x	x	
92.	Sunday Night Serenity	Rob R.	x	x	x	x	x	x	x	x	x	
69.	Journey Within	Angela A.			x	x	x	x	x	x		
153.	Biscuits and Gravy	Alexandria J.	x	x	x	x	x	x	x	x	x	
38.	Sunday Night Recovery									x		
GROUPS IN ATTENDANCE			32	37	36	37	40	39	40	37	27	
TOTAL COUNT OF GROUPS			47	46	47	47	47	48	47	47	47	47

**Minutes**  
**AMERICAN RIVER AREA SERVICE COMMITTEE**  
**April 3, 2020**  
**(FUTURE ASC DATES 5/1, 6/5, 7/3, 8/7, 9/4, 10/2, 11/6, 12/4, 1/8)**

**I. Open**

12 Traditions  
12 Concepts  
Purpose of ASC  
Decorum Statement  
Announcements

**II. Welcome New ASC Participants**

**III. GSR Reports**

**IV. ADMINISTRATIVE REPORTS**

Chair – Brian B.	pg. 3	H&I – Robert H.	pg.
Vice Chair – Daniel M.	pg. 3	Literature – Sean G.	pg.
Secretary – Jennifer W.	pg. 3	PR – Jennifer H.	pg. 10-11
Treasurer –Larry D.	pg. 3-7	Activities– April W.	pg. 11
Events Treas – Teana S.	pg. 4, 8-9	Campout – Morgan	pg.
RCM I– Jay L	pg.	Softball – Arty E	pg.
RCM II –Marquis B	pg.	Unity Day – Teana S.	pg. 11

**V. Quorum Call (Roll Call) pg. results: 27 of 48**

(Birthday Celebration - during tally of quorum count)

**VI. Approval of Previous Months ASC Minutes (pages )**

**VII. Approval of Previous Months Treasurer’s Report (pages )**

**XII. Open Forum/Parking Lot:**

**XIII. Elections:**

Alt. Treasurer -tabled	Activities Chair – Mimi H.
Activities Vice Chair - tabled	PR Vice Chair - tabled

**FYI – per guidelines, elections for subcommittee Chairpersons (and administrative committee) occurs as follows:**

Softball Chair/Vice Chair – January	Literature Chair/Vice Chair – July
PR Chair/Vice Chair – February	Chair/Vice Chair - July
Activities Chair. Vice - Chair April	Campout Chair/ Vice Chair – July
H&I Chair/Vice Chair –May	Treasurer/Alt. Treasurer - December
Secretary/Asst. Sec – May	Events Treasurer/Alt. Events Treasurer – December
RCM’s – June – Alternating years	

**XIV. OLD BUSINESS**


**XV. NEW BUSINESS**
