

**Minutes**  
**AMERICAN RIVER AREA SERVICE COMMITTEE**  
**11/03/2023**  
**(FUTURE ASC 12/01, 1/05)**

**I. Open**

12 Traditions:  
 12 Concepts:  
 Purpose of ASC:  
 Decorum Statement:  
 Announcements

**II. Welcome New ASC Participants**

**III. GSR Reports**

**IV. ADMINISTRATIVE REPORTS**

Chair	Kim M	pg. 3	H&I	April	pg.
Vice Chair	Daniel M	pg.	Literature	Don	pg. 15
Secretary	Janeice V	pg.	PR	Robert C.	pg. 15
Treasurer	Hank Z	pg. 3	Activities	Heather C	pg.
Events Treasurer	Jennifer L	pg. 8	Campout	Jay Z	pg.
RCM I	Janie S	pg. 12	Softball	Arty E	pg.
RCM II	Jim C.	pg. 12	Unity Day	Heather	pg.
			MAE	Lacy	pg.

**V. Quorum Call (Roll Call) attached results: of 44**  
 (Birthday Celebration - during tally of quorum count)

**VI. Approval of Previous Months ASC Minutes (pages 19-20)**

**VII. Approval of Previous Months Treasurer’s Report (pages 21)**

**VIII. Open Forum/Parking Lot**

H& I to discuss sub committees and open positions in sub committees

**IX. Elections:**

**FYI – per guidelines, elections for subcommittee Chairpersons (and administrative committee) occurs as follows:**

Softball Chair/Vice Chair – January  
 PR Chair/Vice Chair – February  
 Activities Chair. Vice - Chair April  
 H&I Chair/Vice Chair –May  
 Secretary/Asst. Sec – May  
 RCM I – June – Even years

Literature Chair/Vice Chair – July  
 Chair/Vice Chair – July  
 Campout Chair/ Vice Chair – July  
 Treasurer/Alt. Treasurer - December  
 Events Treasurer/Alt. Events Treasurer – December  
 RCM II – June – Odd years

**X. OLD BUSINESS**


**XI. NEW BUSINESS**


## ASC CHAIR

Good evening everyone,

I paid up our rent here through end of year on the 18th. This facility is happy to have us so let's continue to do our best leaving it better than when we arrive.

It's been an H&I month for me secretaring meetings. I Chaired Together in Recovery. I visited a sister in Recovery "behind the walls" & helped cater my sponsee sister's wedding.

I completed my 4th step again and working with 3 sponsees on their stepwork.

My apologies for missing Admin this past Sunday, but I celebrated an important religious holiday that occurred at the same time. My Higher Power must come 1st in my Recovery.

I attended the last half of our Ghoulish Gala which was fantastic! Hats off to our Activities Subcommittee!!!!

Thank you for letting me be of service.

Kim, addict, your Chair

## ASC VICE CHAIR

## ASC SECRETARY

## ASC TREASURER

November Treasurer Report for Octobers numbers

If you have donations, please feel free to mail them to the PO Box.

ARANA

PO box 417482

5420 Kohler Road

Sacramento, CA 95841

Good Evening.

We deposited \$8,869.19 this month.

Expenses from Oct Area Business was \$8868.19

We kept 2 months of the budget in Checking.

Amount left in Checking after Prudent Reserve is \$0.00

Amount in Savings is:..

Ending Ledger balance of .....\$3557.37

Less Prudent Reserve.....\$1625.00

Less Accumulated Annual Expenses..... \$1932.37

Less Accumulated Sales Taxes..... \$1640.56

Excess in Savings above budgeted Amounts.....\$ 286.41

We will make a transfer in Aug to bring this to \$5.40

Thanks for letting us be of service.

Hank and Athena

Treasurer's Report

	DATE		ACTIVITY	Totals	
1	8/1/2023		BEGINNING BALANCE	\$ 3,250.00	\$ 3,250.00
			Venmo Domations	\$ 415.73	\$ 415.73
			Square	\$ 279.08	\$ 279.08
			Literature Sales	\$ 2,411.78	\$ 2,411.78
			Venmo Lit Sales	\$ 183.05	\$ 183.05
			Area Donations	\$ 823.72	\$ 823.72
			H&I Donation		\$ -
2			7th Tradition	\$ 40.25	\$ 40.25
			Transfer from Events		\$ -
			Transfer from Events Sales Tax		\$ -
3			Transfer from Savings		\$ -
			Facilities Deposit Return		\$ -
13			Total Deposits/Transfers	\$ 4,153.61	
14					
15			Total before Expenses	\$ 7,403.61	
16					
17		Transfer	To Cover Annual Expenses Aug	\$ (350.00)	\$ (350.00)
	8/4/23	2367	Robert C. PR	\$ (230.48)	\$ (230.48)
	8/4/23	2368	Janeice V. Ink for agenda (admin)	\$ (56.99)	\$ (56.99)
	8/4/23	2369	ARANA H & I Lit.	\$ (635.86)	\$ (635.86)
	8/4/23	2370	Hillsdale Baptist Church	\$ (35.00)	\$ (35.00)
	8/28/23	2371	NCRSO Inc. Lit. invoice	\$ (2,155.45)	\$ (2,155.45)
	8/28/23	2372	NCRCO Inc. August Donation	\$ (75.00)	\$ (75.00)
					\$ -
					\$ -
					\$ -
		Transfer	Accumulated sales tax for Aug	\$ (219.15)	\$ (219.15)
		Transfer	Sales Tax - Campout		\$ -
		Transfer	Sales Tax - Pool Party		\$ -
					\$ -
33			Total Transfers/Payments	\$ (3,757.93)	
34					
35	8/28/23		ENDING BALANCE (before correction see reconciliation)	\$ 3,645.68	\$ 3,645.68
36					
37			Prudent Reserve - 2 mos.operating expense \$1625.00	\$ (3,250.00)	\$ (3,250.00)
38					
40			Surplus/(Defect) from prudent reserve	\$ 395.68	\$ 395.68
41					
42	8/1/2023		Savings Account Beginning Ledger Balance	\$3,522.23	\$3,522.23
			Interest Credit		\$0.00
		Transfer	To Cover Annual Expenses Aug	\$350.00	\$350.00
		Transfer	Accumulated sales tax for Aug	\$ 219.15	\$219.15
55			Balance after incoming transfers	\$4,091.38	
		Transfer	To cover Annual Expenses		\$ -
		Transfer	To Cover Sales Tax Payment Due		\$ -
		Transfer	Excess in Savings		
62			Less Total Transfers out of Savings	\$0.00	
63					
64			Ending Ledger Balance	\$4,091.38	\$4,091.38
65			Prudent Reserve \$1625	\$ (1,625.00)	
66			Total in Savings	\$2,466.38	
67			Less Accumulated Annual Expenses	\$ (1,806.56)	
68			Less Accumulated sales taxes	\$ (699.91)	
69			Excess Savings Account	\$ (40.08)	

Balance shown on statement 8/28/2023 \$11,704.30  
 Deposits not shown

Transfer	From Saving to cover expenses paid		
Transfer	From Saving - Excess		
Sub Total		subtotal	\$ -
			<b>\$11,704.30</b>

Checks outstanding

CK #	Name	Amount	
2156	April W	\$ 14.99	\$ 14.99
2181	Hillsdale Baptist Church - Dec	\$ 35.00	\$ 35.00
2191	Hillsdales Baptist Chuch	\$ 35.00	\$ 35.00
2358	NCRCO-July Donation	\$ 75.00	\$ 75.00
2366	NCRCO-July Donation Excess	\$ 5,099.03	\$ 5,099.03
2371	NCRSO Inc. Lit.	\$ 2,155.45	\$ 2,155.45
2372	NCRCO Inc. Donation August	\$ 75.00	\$ 75.00
TXF	To cover anual expences August	\$ 350.00	\$ 350.00
TXF	Accumilated Sales tax August	\$ 219.15	\$ 219.15
			\$ -
			\$ -
			\$ -
			\$ -
			\$ -

Total Uncleared Checks \$ 8,058.62

Adjusted Ending Bank Balance (Ledger balance) **\$3,645.68**

Ending Ledger Balance **\$ 3,645.68** \$0.00

**Savings Account Bank Reconciliation**

Statement Balance 08/28/23 \$3,522.23

Additions to Account Transfer \$ 569.15

\$4,091.38

Subtractions from account

Uncleared Transactions		
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\$4,091.38

asc ledger Savings Ledger ending balance \$4,091.38

Adjusted Balance Bank Ending Balance **\$4,091.38**

Difference \$0.00

Budget to Actual for July to December 2019

1	<b>Approved</b>	<b>Admin</b>	<b>ASC Rent</b>	<b>H&amp;I Admin.</b>	<b>H&amp;I</b>	<b>Lit.</b>	<b>PR</b>	<b>Accum</b>	<b>Totals BY</b>	<b>Regional</b>
2	<b>Budget per</b>	<b>\$150.00</b>	<b>\$35.00</b>	<b>\$50.00</b>	<b>\$650.00</b>	<b>\$40.00</b>	<b>\$350.00</b>	<b>\$350.00</b>	<b>\$1,625.00</b>	<b>\$ 75.00</b>
3	July		\$35.00				\$230.48	<b>\$350.00</b>	<b>\$615.48</b>	\$ 5,174.03
4	August	\$56.99	\$35.00		\$635.86		\$230.48	\$350.00	<b>\$1,308.33</b>	\$ 75.00
5	September								<b>\$0.00</b>	
6	October								<b>\$0.00</b>	
7	November								<b>\$0.00</b>	
8	December								<b>\$0.00</b>	
9	<b>Total Expense</b>	<b>\$56.99</b>	<b>\$70.00</b>	<b>\$0.00</b>	<b>\$635.86</b>	<b>\$0.00</b>	<b>\$460.96</b>	<b>\$700.00</b>	<b>\$1,923.81</b>	<b>\$5,249.03</b>
10										
11	Budget x 6 mo.	\$900.00	\$210.00	\$240.00	\$3,900.00	\$240.00	\$2,100.00	\$1,920.00	\$9,510.00	\$450.00
12	<b>Difference</b>	<b>\$843.01</b>	<b>\$140.00</b>	<b>\$240.00</b>	<b>\$3,264.14</b>	<b>\$240.00</b>	<b>\$1,639.04</b>	<b>\$1,220.00</b>	<b>\$7,586.19</b>	<b>(\$4,799.03)</b>
13	Average	\$56.99	\$35.00	#DIV/0!	\$635.86	#DIV/0!	\$230.48	\$350.00	\$320.64	\$2,624.52
14	Months To Average	1	2	0	1	0	2	2	6	2
15	<b>INCOME</b>	<b>7th Trad</b>	<b>Group Don.</b>	<b>H&amp;I Don</b>	<b>Events</b>	<b>PR</b>	<b>Accum</b>	<b>Annual Exp</b>	<b>Totals BY</b>	<b>Income less</b>
16	July	\$66.00	\$542.30		\$7,187.26		\$480.76	\$1,260.00	\$7,795.56	\$127.54
17	August	\$40.25	\$1,239.45				\$ 219.15		\$1,279.70	\$1,060.55
18	September								\$0.00	\$0.00
19	October								\$0.00	\$0.00
20	November								\$0.00	\$0.00
21	December								\$0.00	\$0.00
22	<b>Total Income</b>								<b>\$0.00</b>	<b>\$0.00</b>
23										
24	Average	\$0.00	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	\$0.00	\$0.00	\$0.00
25	Months to Average	2	2	0	1	0	2	1	6	6

Approved Jul 2023 - Dec 2023 Budget										
		Admin	ASC Rent	H&I Admin.	H&I	Lit Admin	PR	Annual Expenses	Total	2 Month's Expenses
Proposed	Proposed	\$150.00	\$35.00	\$50.00	\$650.00	\$40.00	\$350.00	\$350.00	\$1,625.00	\$3,250.00
<b>6 month</b>	<b>6 month total</b>	<b>\$ 900.00</b>	<b>\$ 210.00</b>	<b>\$ 300.00</b>	<b>\$ 3,900.00</b>	<b>\$ 240.00</b>	<b>\$ 2,100.00</b>	<b>\$ 2,100.00</b>	<b>\$ 9,750.00</b>	

2023 Annual Expenses							
	Month	Storage-Due Quarterly 2023	ASC PO Box Due Oct. Oct 2023	Charitable Trusts - Due With Taxes - Around	Tax Preparation Paperwork Due to CPA by May	Excess Annual Expense	Total Annual Expenses
<b>Yearly Total</b>		\$ 2,424.00	\$ 186.00	\$ 25.00	\$ 1,200.00	\$ 5.04	\$ 3,840.04
<b>Monthly Total</b>		\$ 230.00	\$ 17.50	\$ 2.08	\$ 100.00	\$ 0.42	\$ 350.00
<b>Beginning Balance</b>	Jan 01	\$ (549.00)	\$ (174.86)	\$ 37.50	\$ 1,963.31	\$ 79.70	\$ 510.53
<b>Annual Expense</b>	January	\$ 202.00	\$ 15.50	\$ 2.08	\$ 100.00	\$ 0.42	\$ 320.00
<b>Annual Expense</b>	February	\$ 202.00	\$ 15.50	\$ 2.08	\$ 100.00	\$ 0.42	\$ 320.00
<b>Annual Expense</b>	March	\$ 202.00	\$ 15.50	\$ 2.08	\$ 100.00	\$ 0.42	\$ 320.00
		\$ (606.00)					\$ (606.00)
<b>Annual Expense</b>	April	\$ 202.00	\$ 15.50	\$ 2.08	\$ 100.00	\$ 0.42	\$ 320.00
<b>Annual Exp. Accrued</b>	May	\$ 202.00	\$ 15.50	\$ 2.08	\$ 100.00	\$ 0.42	\$ 320.00
<b>Annual Expense</b>	June	\$ 202.00	\$ 15.50	\$ 2.08	\$ 100.00	\$ 0.42	\$ 320.00
		\$ (718.00)					\$ (718.00)
<b>Annual Expense</b>	July	\$ 230.00	\$ 17.50	\$ 2.08	\$ 100.00	\$ 0.42	\$ 350.00
<b>Annual Expense</b>	August	\$ 230.00	\$ 17.50	\$ 2.08	\$ 100.00	\$ 0.42	\$ 350.00
<b>Annual Expense</b>	September						\$ -
	September						\$ -
<b>Annual Expense</b>	October						\$ -
	October						\$ -
<b>Annual Expense</b>	November						\$ -
<b>Annual Expense</b>	December						\$ -
	December						\$ -
<b>Total Annual Expenses for 2023</b>		\$ (201.00)	\$ (46.86)	\$ 54.17	\$ 2,763.31	\$ 83.06	\$ 1,806.56

Annual Exp \$ 1,806.56

3rd quarter Sales Taxes					
Month	Sales	Nontaxable Sales	Taxable Income	Taxes	
July	\$ 1,744.23		\$ 1,603.89	\$ 140.34	\$ 1,744.23
Aug			\$ 2,504.54	\$ 219.15	\$ 2,723.69
Sept				\$ -	\$ -
Campout				\$ 332.70	\$ 332.70
Pool Party				\$ 7.72	\$ 7.72
<b>Totals</b>	\$ 1,744.23	\$ -	\$ 4,108.43	\$ 699.91	

Qtrly Taxes \$ 699.91

Total Saving \$ 2,506.46

Prudent Res \$ 1,625.00

Savings \$ 4,131.46

4th quarter Sales Taxes					
Month	Sales	Nontaxable Sales	Less Taxes Taxable	Taxes	
Oct				\$ -	\$ -
Nov				\$ -	\$ -
Dec				\$ -	\$ -
Event				\$ -	\$ -
<b>Totals</b>	\$ -	\$ -	\$ -	\$ -	

## **EVENTS TREASURER**

Good evening!

My apologies for not being in attendance tonight. I attended the Activities and Campout subcommittees last month as well as Admin.

As I was unable to attend the Halloween event on the 21<sup>st</sup>, Rob stepped up as Alternate and performed the duties required for our position. We are awaiting a few more deposits from pre-registration sales before we can close the event. However, the event was a success and has generated an ASC donation of over \$900. I will make the ASC donation when all deposits have been received and report the final numbers next month with a copy of the final budget.

As there has not been an official guidelines change motion or approval to establish a reserve and seed money for the MAE Committee and the MAE committee is unable to hold a New Years Eve event, the \$2,000 encumbered funds remain in our NYE Event reserve. It is my recommendation that if a MAE reserve and seed money is requested (like Unity Day), it is established out of the NYE Event reserve fund. This would require not only a guidelines change to establish the reserve and seed money for the MAE committee, but also a guidelines change to reduce the NYE reserve. I have spoken with members of the MAE committee and requested more information regarding the return of seed money (especially if there is a loss) and profit division if all 4 areas are not providing the same amount of seed money. If a motion is brought to the ASC tonight for seed money and a guidelines change, hopefully these questions will be addressed and considered so the GSRs can take the information back to their groups before it is voted on.

The checking and savings accounts have been reconciled with a \$0 variance.

If there are any questions regarding this report that Rob is unable to answer, please feel free to reach out to me and I will provide a response as soon as possible.

Thank you for allowing me to be of service and I will see everyone at the next ASC.

Jennifer L.



**November 2023  
EVENTS TREASURER REPORT  
Checking Account Ledger  
For Month Ended October 31, 2023**

October 2023 Activity	Checking		Activities				Monthly Activities		Campout		Unity Day		Softball		
	+ or -	=	Valentine's Day		Halloween		+ or -	=	+ or -	=	+ or -	=	+ or -	=	
			+ or -	=	+ or -	=									
<b>TRAN</b>															
Beginning Balance		\$12,307.44		\$0.00		\$1,924.96		\$1,499.14		-\$69.57		\$6,194.36		\$2,758.55	
4-Oct Transfer to ASC Checking- Softball Line 12.0		-\$49.89												-\$49.89	
4-Oct Transfer to ASC Checking- Softball ASC Donation		-\$1,208.66												-\$1,208.66	
4-Oct Transfer to Events Savings- Softball Reserve Return		-\$1,500.00												-\$1,500.00	
4-Oct Transfer to Events Savings- Unity Day Reserve Return		-\$2,000.00										-\$2,000.00			
4-Oct Transfer to ASC Checking- Unity Day ASC Donation		-\$1,097.18										-\$1,097.18			
11-Oct Transfer to Debit Card Acc-Halloween Line 1.0		-\$637.50				-\$637.50									
20-Oct Transfer from ASC Venmo-Donation		\$70.00				\$31.21						\$38.79			
31-Oct Halloween- Deposit Return (Internal)				-\$400.00		\$400.00									
31-Oct Transfer Reserve from Halloween to Next Event			\$2,500.00			-\$2,500.00									
<b>Dep</b>															
23-Oct Halloween- Square Deposit		\$274.81				\$274.81									
21-Oct Halloween- Registration		\$960.00				\$960.00									
21-Oct Halloween- Snack Bar		\$698.00				\$698.00									
21-Oct Halloween- Pre-Registration		\$504.00				\$504.00									
21-Oct Halloween- OB Return		\$100.00				\$100.00									
21-Oct Halloween- 7th Tradition/Donation		\$99.00				\$99.00									
<b>CHK</b>															
2176 1-Oct Softball- Line 1.0		-\$38.79										-\$38.79			
2177 6-Oct Unity Day- SACFNA Seed Money Return		-\$2,000.00										-\$2,000.00			
2178 6-Oct Unity Day- SACFNA ASC Donation		-\$1,097.18										-\$1,097.18			
2179 16-Oct Halloween- Line 6.0		-\$40.00				-\$40.00									
2180 23-Oct Halloween- Line 6.0		-\$100.00				-\$100.00									
2181 23-Oct Halloween- Line 5.0		-\$395.31				-\$395.31									
2182 23-Oct Halloween- Line 3.0 & 4.1		-\$202.34				-\$202.34									
2183 23-Oct Halloween- Line 4.1		-\$37.89				-\$37.89									
2184 23-Oct Halloween- Line 4.2		-\$50.00				-\$50.00									
2185 23-Oct Halloween- Line 4.0		-\$200.00				-\$200.00									
<b>Fee</b>															
31-Oct Bank Fee		-\$12.00				-\$12.00									
<b>Corr</b>															
<b>ENDING BALANCE</b>		-\$7,960.93	\$4,346.51	\$2,500.00	\$2,500.00	-\$1,108.02	\$816.94	\$0.00	\$1,499.14	\$0.00	-\$69.57	-\$6,194.36	\$0.00	-\$2,758.55	
		\$4,746.51	-\$400.00	RESERVE @ \$2,500		RESERVE @ \$0		RESERVE @ \$1,500*		RESERVE @ \$0		RESERVE @ \$0		RESERVE @ 0	
				Activities Combined Reserve: \$2,500		Monthly Act. Reserve: \$1,500		Campout Reserve: \$7,000		Unity Day Reserve: \$4,000 (2K each)		Softball Reserve: \$1,500			

\*\* Sponsorship, Pool Party, and New Years Dance Column(s) hidden from report as ending balances all \$0 with no activity to report\*\*

\*Transferred additional \$0.86 in ASC donation in error, will withhold \$0.86 at next monthly event from ASC donation

**November 2023  
EVENTS TREASURER REPORT  
Savings Account Ledger  
For Month Ended October 31, 2023**

October 2023 Activity		Savings Account		Interest/		Insurance		Campout		Activities		Monthly Activities		Softball		Unity Day		NY Dance	
		+ or -	=	+ or -	=	+ or -	=	+ or -	=	+ or -	=	+ or -	=	+ or -	=	+ or -	=	+ or -	=
	Beginning Balance		\$12,205.28		\$5.28		\$1,200.00		\$7,000.00		\$0.00		\$0.00		\$0.00		\$0.00		\$4,000.00
TRAN																			
	4-Oct Softball Reserve Return		\$1,500.00											\$1,500.00					
	4-Oct Unity Day Reserve Return		\$2,000.00													\$2,000.00			
DEBIT																			
DEP																			
INT																			
	Ending Balance	\$3,500.00	\$15,705.28	\$0.00	\$5.28	\$0.00	\$1,200.00	\$0.00	\$7,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,500.00	\$1,500.00	\$2,000.00	\$2,000.00	\$0.00	\$4,000.00
								Reserve: \$7,000		Reserve: \$2,500		Reserve: \$1,500		Reserve: \$1,500		Reserve: \$2,000		Reserve: \$4,000	

**Bank Reconciliation**  
**Month Ended October, 2023**

EVENTS CHECKING		
Particulars	Amount	
Balance as per bank statement		\$ 4,666.74
<b>Add: Deposits not credited</b>		
	\$ -	
	\$ -	
Total deposits not credited:		\$ -
<b>Add: Returned Items</b>		
Total returned items:		\$ -
<b>Less: Outstanding checks</b>		
No. 2175	\$ 30.00	
No. 2182	\$ 202.34	
No. 2183	\$ 37.89	
No. 2184	\$ 50.00	
Total outstanding checks:		\$ 320.23
Adjusted balance per bank statement:		\$ 4,346.51
Balance as per ledger:		\$ 4,346.51
Difference:		\$ -

EVENTS SAVINGS		
Particulars	Amount	
Balance as per bank statement		\$ 15,705.28
<b>Add: Deposits not credited</b>		
	\$ -	
Total deposits not credited:		\$ -
<b>Less: Outstanding withdrawals</b>		
No.	\$ -	
Total outstanding withdrawals:		\$ -
Adjusted balance per bank statement:		\$ 15,705.28
Balance as per ledger:		\$ 15,705.28
Difference:		\$ -

## ARANA RCM REPORT - NOVEMBER 2023

### WORLD SERVICE OFFICE (NAWS) NEWS

Website: [www.na.org](http://www.na.org)

**1-WCNA:** Save the dates! The WCNA 38 (World Convention of NA) will be held in Washington, DC from Thursday, August 29, 2024 through Sunday, September 1, 2024. Be sure to subscribe, so you are notified when registration opens.

**2-WCNA SPEAKERS:** WCNA is looking for speakers! (5 years or more for workshops, and 10 years for main speakers). You can find a link to upload your speaker recordings at: [www.na.org/wcna](http://www.na.org/wcna)

**3-WORLD SPONSORSHIP DAY:** We are celebrating "Sponsorship Day" with a recovery meeting on December 2, 2023 11am-12:30pm PST. Members from around the World will be sharing their experiences with sponsorship! See Flyer Below. ZOOM: 836 2813 3892 PW 1953 [www.na.org/webinar](http://www.na.org/webinar)

### REGIONAL SERVICE COMMITTEE (RSC)

Website: [www.norcalna.org](http://www.norcalna.org)

**4-YOUR RSC:** Have you ever wondered what our Region consists of?? We have 23 areas/ASC's in our Northern California Region. 6 of these areas are currently inactive (meaning they have missed 2 RSCs, or more, in a row). Last month we had 14 out of the 17 active areas present at Region (12 were required for quorum). 17 voting RCMs in total were present. 7 FST (Admin) members present as well.

**5-NCCNA (NORTHERN CALIFORNIA CONVENTION NARCOTICS ANONYMOUS):** Registration is officially open! At the time of this writing, we have not yet received the NCCNA Brochures, (hopefully they will make it here tonight) if not, we will have them for you next month. However, you can find the brochure and more pre-registration information on the NorCalNA website: [www.nccna.org](http://www.nccna.org)

**6-OPEN RSC POSITIONS:** Unfortunately, we did not fill any further positions at the RSC last month. The open positions are: Vice Chair, Treasurer, Alt Treasurer, RCC (Recording Secretary), PR Chair, and Vice PR Chair. For more information, or to submit your service resume: <https://norcalna.org/regional-service-opportunities-2/>

**7-RSO BOD (REGIONAL SERVICE - OFFICE BOARD OF DIRECTORS)** The RSO presented their lease option to the RSC for the Regional Service Office. The current lease expires in July of 2024. Although they have done a great job of negotiating with the current landlord, (the current landlord appears anxious to have us sign a new 5 year lease, and in exchange is offering several perks). However, there were some concerns that were raised among the RCMs, including: 1) Was this lease option put out to bid? 2) What is the total value of the lease? (\$207,060) 3) What is the deadline date for a signature to go forward with this? 4) Did we look in Sacramento, or other cheaper locations? 5) What would professional moving costs be? With a fair amount of unanswered questions, it was decided that the RSC would wait for further information before voting on this lease proposal.

**8-H&I:** Our Regional H&I and PR Regional Sub-Committees are having a "Sharing Forum" coming up on Saturday, December 2, 2023, at 10:00 A.M. - 2:00pm. ALL are welcome to attend! They have always extended the invitation to anyone who would like to just come and listen in, or evaluate to see if you might want to get involved. ZOOM: 917-628-744 PW: 006363

### 9-FINANCIAL STUFF:

RSC Sept Expenses totaled= \$5578

RSC 7<sup>th</sup> tradition donations received from areas= \$3754

RSC Sept Donation to NAWS (NA World Service) = \$881

American River (ARANA) RSC Donations so far this year= not available

10-RSC OLD/NEW BUSINESS MOTIONS & HOW WE VOTED

Motion 2023-10-01

Disposition 18-0-2

Motion 2023-10-01	FST	No 2nd needed	To approve Jimmy Lee as the 'acting vice chair', which has all the responsibilities as vice-chair. This will be a non-voting position.	
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**\*The Main motion below (#2023-09-09-04) involved bringing the History Project on as part of the FST (RSC Admin Committee). After being tabled in Sept, it was ruled out of order in Oct by the RSC Chair because he believed the "chapter & verse" stated in the motion should have also incorporated the RSC guidelines- which would have added the History Project as a sub-committee of the RSC. Jim C. (RCM-ARANA) then made a motion to 'appeal the ruling of the chair', (seconded by Mike-RCM Peninsula). Motion to appeal passed 20-2-0. The main motion (below) passed 16-2-0.**

**Motion 2023-09-09-04 Disposition:**

9/ 9/ 23	Greater Butte RCM1	San Francisco RCM1 , Brian	<p>To amend the FST Guidelines as follows:</p> <p>On Page 1, Table of Contents, Section V, add the following after "10. Alternate Delegate (AD).....15": "11. History &amp; Archives Chair/Vice Chair"</p> <p>On Page 2, section III, replace the text "The FST will consist of up to twelve (12) members elected by the RSC." With "The FST will consist of up to fourteen (14) members elected by the RSC."</p> <p>On Page 16, after section 10.H.3, reading "Work with the Regional Communications Coordinator to provide any RSC participant with access to NAWS communications, as requested", add the following:</p> <p><b>"11. History &amp; Archives Chair/Vice Chair</b></p> <p>The Northern California Regional History and Archives Chair/Vice Chair shall help further awareness and education of the Northern California Region's history and that of its member Areas through the collection of historical material, including flyers, photos, minutes, and guidelines, as well as anecdotal histories of members through interviews and other sources. This collection shall be maintained as the Region's archive to be accessible to the Areas of the Northern California Region of Narcotics Anonymous in perpetuity.</p> <p>The History and Archive Chair/Vice Chair will share best practices with interested member Areas that wish to create and maintain their own archive and will make available pertinent digital archive material to assist in that development that may be part of the Northern California Region's archive.</p> <p>The History and Archive Chair/Vice Chair shall be well-versed in contemporary archiving standards, including file-naming conventions, physical archive maintenance options, and means of safest sharing or movement of archival material, as appropriate.</p> <p><b><u>A. Training &amp; Education:</u></b></p> <p>1. Provide training and education to Northern California Area, as requested</p>	To add two new members to the FST, the Chair and Vice Chair of History & Archives, and to include in their duties the convening of a monthly meeting, attendance at the FST and RSC, and monthly reporting to the RSC.
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2. Be available to coordinate history presentations for Area learning days, workshops, or other events, as resources allow, as well as facilitating related dialogue at the Regional History and Archive Sharing Forum
3. The History and Archive Chair shall work closely with the Vice-Chair to provide mentorship

**B. Coordination of Services:**

1. Shall facilitate a monthly meeting of the History & Archive Committee, open to members from all Areas, in accordance with the History & Archive Committee Guidelines, and shall provide a written report for each session.
2. Shall facilitate pertinent communication between other FST/RSC service bodies, ASCs, other Regions, and NAWS
3. Shall coordinate with NCCNA for historical presentations and space for the archive display

**C. Resource Library and Equipment:**

1. Be responsible for maintaining all Regional historical and archival assets; as well as ensuring that these are available as a resource for Regional and Area events
2. Be authorized, within the scope of the approved RSC budget, to purchase archive- related media, including necessary software fees (i.e., Google-drive expansion) and presentation media.
3. Be responsible for maintenance and coordination of the Regional history and archive material and equipment owned by the RSC”

On Page 17, replace the text, “In addition to the above twelve (12) members, the NCRSO Board President/Vice President, NCCNA Chair/Vice Chair are participants at all FST meetings.” with “In addition to the above fourteen (14) members, the NCRSO Board President/Vice President, NCCNA Chair/Vice Chair are participants at all FST meetings.”

**I-DID YOU KNOW ???** .....That we will soon have a “NA Survival Kit” ?? Coming soon...this set will contain all the literature from our steps (taken from 3 of our books). The box set is titled “The NA Survival Kit” and will include the appropriate sections from each of the steps, taken from: The Basic Text (Chapter “How It Works”), from “It Works: How and Why”, and finally the “NA Step Working Guide”. It is due out in December 2023.

**2 December**  
11 am -12:30 pm PST  
(19:00-20:30 GMT)

**Hear members  
share their  
experiences  
about**



**Sponsorship**

**Join us for a webinar to  
celebrate Sponsorship Day!**

Meeting ID: 836 2813 3892    Passcode: 1953  
Spanish and Portuguese translation provided.  
Contact [wb@na.org](mailto:wb@na.org) if you require other interpretation.  
Also streamed live: <https://nawsaudio.mixlr.com>

12-World Sponsorship Day!

**RCMI & II**  
**H&I**  
**LITERATURE CHAIR**

Literature Report 11/3/2023

Hello Family,

As of today we are at the required minimum inventory as per the guidelines. Last month we collected \$2323.88 in Money orders. \$210.02 with venmo. \$342.17 through credit cards. We redeemed \$56.35 in credit vouchers and gave out \$150.46 in credit vouchers. Our total income was \$2876.07.

On October 15 th we placed an order with the RSO in the amount of \$2816.70 . We received a Volume discount of \$169.00 which brought the total to \$2647.70 . Tax was \$205.20. Shipping was \$344.70 . The total cost for literature was \$3,197.06

At the time of writing this report new order forms and credit vouchers had to be ordered .The cost of them are not reflected in this report but will be available the night of area.

In Loving service Don H. Literature Chair

Bob T. Literature Vice Chair

**PUBLIC RELATIONS CHAIR**

**PR Subcommittee Highlights:**

- Website, Printed Schedules and Helpline are up to date and fully functional.

**Monthly Services Statistics and Information:**

- Helpline Statistics for the last 30 days:
  - 38 Volunteer Lookup Calls
  - 9 Meeting Lookup Calls
  - 28 Unanswered Calls (74%)
  - 26 Meeting Lookup Via Texts
- Website Statistics for the last 30 days:
  - 4691 Distinct Visitors

**Did You Know?**

- I'm not here tonight.

**We meet on the 3<sup>rd</sup> Thursday of every month at 7:00 PM via Zoom  
Meeting ID: 460 788 992 Passcode: 1953.**

Please submit meeting changes here tonight, on our website via the change form or email [changes@sacramentona.org](mailto:changes@sacramentona.org). Please do not submit changes at [na.org](http://na.org). Email fliers to [webservant@sacramentona.org](mailto:webservant@sacramentona.org) for consideration on our events page. Also, all meetings changes for upcoming schedules must be submitted 7 days prior to the ASC for inclusion in new schedule.

**Service Opportunities:**

- Presentations Coordinator
- Outreach Coordinator

**Monthly Finances:**

Schedules	\$		
Phoneline	\$8.16		We still have a credit with this provider.
Miscellaneous	\$		
Total:	\$		

**Subcommittee Coordinator Contact Information:**

Vice Chair	Dana H.	279-203-5826	prvicechair@sacramentona.org
Helpline Coordinator	Ashley	916-947-0107	helpline@sacramentona.org

Thank you for letting me be of Service,  
**Robert C.,**  
**Public Relations Chair**  
**916-821-7002**  
[prchair@sacramentona.org](mailto:prchair@sacramentona.org)

**ACTIVITIES CHAIR**

**CAMPOUT CHAIR**

**SOFTBALL CHAIR**

**UNITY DAY LIASION**

<b><u>ARANA ASC Quorum Roll Call</u></b>						
<b>ADMIN COMMITTEE</b>	<b>NAME</b>	<b>PHONE #</b>	<b>8/23</b>	<b>9/23</b>	<b>10/23</b>	<b>11/23</b>
<b>1. Chairperson</b>	<b>Kim</b>	<b>916-519-1476</b>				
<b>2. Vice-Chair</b>	<b>Daniel</b>	<b>916-459-8485</b>				
<b>3. Secretary</b>	<b>Janeice V</b>	<b>916-821-4531</b>				
<b>4. Treasurer</b>	<b>Hank Z.</b>	<b>650-799-9195</b>				
<b>5. RCM1</b>	<b>Jaine S.</b>	<b>916-817-9144</b>				
<b>6. RCM2</b>	<b>Jim C</b>	<b>916-704-2361</b>				
<b>7. Literature Subcommittee</b>	<b>Don</b>	<b>916-470-0307</b>				
<b>8. Activities Subcommittee Chair</b>	<b>Heather C</b>	<b>530-923-6429</b>				
<b>9. Public Relations Subcommittee</b>	<b>Robert C</b>	<b>916 821-7002</b>				
<b>10. Campout Subcommittee</b>	<b>Jay Z</b>	<b>916-541-0960</b>				



<u>11. Softball Subcommittee</u>	<u>Arty E.</u>	<u>916-203-2252</u>				
<u>12. Events Treasurer</u>	<u>Jennifer L.</u>	<u>916-410-1370</u>				
<u>13. H&amp;I Subcommittee</u>	<u>April</u>	<u>916 342-5539</u>				
<u>14. Asst Secretary</u>	<u>Felicia A</u>	<u>916-297-5236</u>				
<u>15. Alt Treasurer</u>	<u>Athena W</u>	<u>717-609-5246</u>				
<u>16. Alt Events Treasurer</u>	<u>Rob</u>	<u>916-524-8042</u>				
<u>17. Literature vice Chair</u>	<u>Bob T</u>	<u>401-219-2733</u>				
<u>18. Public Relations vice chair</u>	<u>Dana H.</u>	<u>279-203-5826</u>				
<u>19. H&amp;I Vice Chair</u>	<u>Robert G</u>	<u>916-459-7649</u>				
<u>20. Softball vice Chair</u>	<u>Sarah K</u>	<u>916-718-1528</u>				
<u>21. Campout vice Chair</u>	<u>Morgan K</u>	<u>916-410-0881</u>				
<u>22.. Activities vice Chair</u>	<u>Faith A</u>	<u>916-598-1419</u>				
<b>MULTI-MEETING GROUPS</b>	<b>NAME</b>	<b>PHONE #</b>	<b>8/23</b>	<b>9/23</b>	<b>10/23</b>	<b>11/23</b>
<u>22. Broadrick Group</u>	<u>Kelly M</u>	<u>916-799-0773</u>		x	x	
<u>104. Davis Group</u>	<u>Terra</u>	<u>857-260-8423</u>	x	x		
<u>47. Without Parallel</u>	<u>Kristine Mc</u>	<u>916-947-8240</u>	x	x	x	
<u>25. North Sac Group</u>	<u>Hanna</u>	<u>707-344-2928</u>	x	x	x	
<u>160. Honesty Openmindedness Willing</u>	<u>Cesar E.</u>	<u>916-281-1140</u>	x	x	x	
<u>161. Morning Fix in the 916</u>	<u>Kevin W</u>	<u>9165327851</u>	x	x	x	
<u>99. Recovery in Rio Linda</u>	<u>Lucy F</u>	<u>916-666-5080</u>	x	x	x	
<u>30. DASP</u>	<u>Ryan S</u>	<u>323-420-9637</u>	x	x	x	
<u>71. Mad About Recovery</u>	<u>Matteo L</u>	<u>916-310-1297</u>	x	x	x	
<b>MONDAY MEETINGS</b>	<b>NAME</b>	<b>PHONE #</b>	<b>8/23</b>	<b>9/23</b>	<b>10/23</b>	<b>11/23</b>
<u>35. Women Helping Women</u>	<u>Pam M</u>	<u>530-360-8877</u>	x	x	x	
<u>110. Carmichael Recovery Inclined</u>	<u>Christina A</u>	<u>319-888-0395</u>	x	x		
<u>118. Three to Life</u>	<u>Mark G</u>	<u>916-224-6318</u>	x	x	x	
<u>163. Willingness at Noon Time</u>	<u>Dreamer</u>	<u>916-495-5623</u>	x	x	x	
<b>TUESDAY MEETINGS</b>	<b>NAME</b>	<b>PHONE #</b>	<b>8/23</b>	<b>9/23</b>	<b>10/23</b>	<b>11/23</b>
<u>41. By the Book</u>	<u>Barry W</u>	<u>916 600-1425</u>	x		x	
<u>162. RAW Group of Sacramento</u>	<u>Gregory M</u>	<u>914-299-4123</u>	x	x	x	
<u>46. Surrender Group</u>	<u>Paul p.</u>	<u>916-662-2932</u>	x	x	x	
<u>72. Back to Basics</u>	<u>Kelly M</u>	<u>916-547-7523</u>		x	x	
<u>156. One Addict Helping Another</u>	<u>Michelle S</u>	<u>916-743-5358</u>				
<b>WEDNESDAY MEETINGS</b>	<b>NAME</b>	<b>PHONE #</b>	<b>8/23</b>	<b>9/23</b>	<b>10/23</b>	<b>11/23</b>
<u>33. Fahrfromusin</u>	<u>Sharina</u>	<u>209-810-3084</u>	x		x	
<u>158. We do Recover</u>	<u>Anthony</u>	<u>916-617-8455</u>	x	x	x	
<u>49. Here, Try This</u>	<u>Mikey E</u>	<u>916-670-3757</u>	x	x	x	
<u>29. Women's Tea House</u>	<u>Johnnie S</u>	<u>916-402-6098</u>	x			

<u>165. Avoiding Addiction</u>	<u>Aamina P</u>	<u>916-692-4850</u>	x	x	x	
<b>THURSDAY MEETINGS</b>	<b>NAME</b>	<b>PHONE #</b>	<b>8/23</b>	<b>9/23</b>	<b>10/23</b>	<b>11/23</b>
<u>45. Rebels With A Cause</u>	<u>Charles M</u>	<u>916-519-2871</u>	x	x	x	
<u>75. New Attitude</u>	<u>Chantal O</u>	<u>916-912-1500</u>	x	x		
<u>76. Not High Noon</u>	<u>Nola A</u>	<u>916-402-9957</u>	x	x	x	
<b>FRIDAY MEETINGS</b>	<b>NAME</b>	<b>PHONE #</b>	<b>8/23</b>	<b>9/23</b>	<b>10/23</b>	<b>11/23</b>
<u>164 Folsom Friendly Fridays</u>	<u>Tim M</u>	<u>916-778-8137</u>	x	x	x	
<u>98. Recovery in Progress</u>	<u>Erik M</u>	<u>916-910-3174</u>	x	x	x	
<u>20. Leave the Drama at the Door</u>	<u>Tonya C</u>	<u>916-289-7393</u>			x	
<b>SATURDAY MEETINGS</b>	<b>NAME</b>	<b>PHONE #</b>	<b>8/23</b>	<b>9/23</b>	<b>10/23</b>	<b>11/23</b>
<u>48. Desire to Stop</u>	<u>Ed M</u>	<u>916-764-1489</u>	x	x	x	
<u>83. Saturday Night Alive</u>	<u>Kayla</u>	<u>916-417-0146</u>	x	x	x	
<u>74. Growth &amp; Change</u>	<u>Denise P</u>	<u>916-912-7920</u>	x		x	
<u>139. Young Pups in Recovery</u>	<u>Miranda A</u>	<u>916-969-4259</u>	x	x	x	
<u>82. Being Clean Is Happening</u>	<u>Melinda L</u>	<u>916-410-2202</u>	x	x		
<u>159. Principles before Personalities</u>	<u>Stephen</u>	<u>916-968-1385</u>	x			
<b>SUNDAY MEETINGS</b>	<b>NAME</b>	<b>PHONE #</b>	<b>8/23</b>	<b>9/23</b>	<b>10/23</b>	<b>11/23</b>
<u>61. Have Mercy</u>	<u>Kenny P</u>	<u>916-293-6423</u>	x	x	x	
<u>92. Sunday Night Serenity</u>	<u>Bob</u>	<u>401-219-2733</u>	x	x	x	
<u>69. Journey Within</u>	<u>Rob H</u>	<u>916849-9791</u>		x		
<u>157. Hugs not Drugs</u>	<u>Bobby W</u>	<u>916-531-7469</u>	x	x	x	
<u>21. Together In Recovery</u>	<u>Edward c</u>	<u>916-706-4113</u>	x	x	x	
<u>88. Ashes to Diamonds</u>	<u>Sean A.</u>	<u>916-768-1296</u>	x	x	x	
<b>GROUPS IN ATTENDANCE</b>			<b>36</b>	<b>34</b>	<b>33</b>	
<b>TOTAL COUNT OF GROUPS</b>			<b>42</b>	<b>41</b>	<b>41</b>	<b>46</b>
			<b>8/23</b>	<b>9/23</b>	<b>10/23</b>	<b>11/23</b>
<b>Meetings removed for missing more then two meetings</b>						
<u>130. Steppin-Up</u>	<u>Theresa S.</u>	<u>916-889-5722</u>				
<u>51. Wednesday Night Unity</u>	<u>Julie C.</u>	<u>916-290-3190</u>				
<u>77. Addicts in Action</u>	<u>Jimmy M.</u>	<u>916-712-0300</u>				
<u>155. Women Seeking Serenity</u>	<u>Tonya</u>	<u>916-844-9153</u>				
<u>54. We Believe in You - multi</u>	<u>Taryn</u>	<u>916-969-6039</u>				
<u>167. Leave It Alone Group</u>	<u>Greg B</u>	<u>209-484-4322</u>				
<u>166. NA Uncut</u>	<u>Michael S</u>	<u>916-208-5037</u>				

**Previous Months Minutes  
AMERICAN RIVER AREA SERVICE COMMITTEE  
10/06/2023  
(FUTURE ASC 10/06, 11/03, 12/01)**

**I. Open**

12 Traditions: Eric  
12 Concepts: Kevin  
Purpose of ASC: Tim  
Decorum Statement: Travis  
Announcements

**II. Welcome New ASC Participants**

**III. GSR Reports**

**IV. ADMINISTRATIVE REPORTS**

Chair	Kim M	pg. <sup>3</sup> Type	H&I	April	pg. <sup>21</sup>
Vice Chair	Daniel M	pg. 3	Literature	Vacant	pg.21
Secretary	Janeice V	pg. 3	PR	Robert C.	pg.21
Treasurer	Hank Z	pg. 4	Activities	Heather C	pg.
Events Treasurer	Jennifer L	pg. 9	Campout	Jay Z	pg.22
RCM I	Janie S	pg. 15	Softball	Arty E	pg.
RCM II	Jim C.	pg. 15	Unity Day	Heather	pg,
			MAE	Lucy	pg,23

**V. Quorum Call (Roll Call) attached results: of 39**  
(Birthday Celebration - during tally of quorum count)

**VI. Approval of Previous Months ASC Minutes (pages 27)**

**VII. Approval of Previous Months Treasurer’s Report (pages 29)**

**VIII. Open Forum/Parking Lot**

Robert - request for info  
Daniel - Outreach Committee Brainstorming  
Janie - History project Straw Pole

**IX. Elections:**

Literature Chair - Don

**FYI – per guidelines, elections for subcommittee Chairpersons (and administrative committee) occurs as follows:**

Softball Chair/Vice Chair – January Literature Chair/Vice Chair – July

PR Chair/Vice Chair – February Chair/Vice Chair – July  
 Activities Chair. Vice - Chair April Campout Chair/ Vice Chair – July  
 H&I Chair/Vice Chair –May Treasurer/Alt. Treasurer - December  
 Secretary/Asst. Sec – May Events Treasurer/Alt. Events Treasurer – December  
 RCM I – June – Even years RCM II – June – Odd years

1

**X. OLD BUSINESS**

	8	

**XI. NEW BUSINESS**

<b>1001</b>	To pay the next 6 month ASC at one for a total of \$210.00. INTENT: To prevent chair/vice from having to drive to church before 4pm to pay rent for the next 6 months Amendment made to \$70.00 for 2 months through end of year.	<b>PBA</b>

## ASC TREASURER

Good Evening.

We deposited \$3760.25 this month.

Expenses from Sept. Area Business was \$2772.94

We kept 2 months of the budget in Checking.

Amount left in Checking after Prudent Reserve is \$0.00

Amount in Savings is:

Ending Ledger balance of .....\$ 4696.97

Less Prudent

Reserve.....

1,625.00 Less Accumulated Annual

Expenses..... 2156.56 Less

Accumulated Sales Taxes.....

955.32

Excess in Savings above budgeted Amounts.....\$ -39.91

We will make a transfer in Aug to bring this to \$0

Thanks for letting us be of service.

Hank and Athena